

Chanc Bowker

22

The City University of New York

535 East Eightieth Street  
New York, N. Y. 10021

June 13, 1968

OFFICE OF THE CHANCELLOR  
RECEIVED  
68 JUN 13 AM 11:23  
THE CITY UNIVERSITY  
OF NEW YORK

Hon. Ira Duchan, Deputy Commissioner  
Department of Real Estate  
2 Lafayette Street  
New York, New York 10007

Dear Ira:

The Board of Higher Education has recently approved the establishment of a new community college (tentatively designated Community College VII) to be located in Brooklyn.

One of the innovative procedures introduced in the initial planning of this college is the extensive participation of the community.

Space is needed to provide offices for the representatives of the Bedford Stuyvesant community, who are working with members of the Board of Higher Education and the University staff in the selection of a president for Community College VII and other facets of planning for the college. The space requirement would include a conference room to accommodate 15 to 20 people, a general office for four staff and secretaries and a room for the reproduction, mailing and storage of printed material.

Since the function will be phased out when the college is established, a month to month rental would appear warranted.

The space must be located in the Bedford Stuyvesant area. The Grenada Hotel, Ashland Place and Lafayette Avenue, has been suggested.

It is essential that the space be made available as soon as possible, and I would appreciate your immediate consideration and processing of this matter.

Very truly yours,

Seymour C. Hyman  
Vice-Chancellor  
Campus Planning and Development

SCH:DEF:fk