

THE FORD FOUNDATION
320 EAST 43RD STREET
NEW YORK, NEW YORK 10017

June 19, 1984

Dr. Matthew Goldstein, Executive Director
Research Foundation of the City University of New York
1515 Broadway
New York, New York 10036

845-0500
Grant Number

Dear Dr. Goldstein:

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Y
I am pleased to inform you that The Ford Foundation has approved a grant of \$49,850 to The Research Foundation of the City University of New York for support to mainstream new research on women and minorities into the liberal arts curriculum of New York City's community colleges. This grant is being made in response to the proposal submitted with Ms. Mary Brown Parlee's letter of June 13, 1983, countersigned by Ms. Paula Carien, as revised and supplemented by Ms. Parlee's September 23, 1983 letter, co-signed by Mr. Alan Gartner, and by Mr. Gartner's letter of May 9, 1984. It is understood that this project will be carried out by the Center for the Study of Women and Society.

These terms apply to your organization's use of the Foundation's grant:

Grant funds will be available over an eighteen-month period beginning March 1, 1984.

Payment of the grant funds will be made in full after receipt by the Secretary of the Foundation of a countersigned copy of this letter. To facilitate your receipt of the payment check, please indicate on the countersigned copy the name of the official of your organization to whom the check is to be sent.

Under United States law, Ford Foundation grant funds may be expended only for charitable, scientific, literary, or educational purposes. This grant is made only for the purposes stated in this letter and the documents referenced above, and it is understood that these grant funds will be used for such purposes substantially in accordance with the attached approved budget. It is also understood that no substantial variances will be made from the budget without the Foundation's prior approval in writing. Any grant funds not expended or committed for the purposes of the grant, or within the period stated above, will be returned to the Foundation.

Dr. Matthew Goldstein

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A written report signed by an appropriate officer of your organization is to be furnished to the Secretary of the Foundation at the end of the grant period. As the period of the grant exceeds one year, interim reports are to be furnished annually during the grant period, in addition to the final report. These reports should contain: (1) a narrative account of what was accomplished by the expenditure of funds, including a description of progress made toward achieving the goals of the grant; (2) a financial accounting, according to the line-item categories of the attached approved budget, which has been certified correct by the responsible financial official of your organization; and (3) copies of any publications resulting from the grant which have appeared or are in preparation. It is expected that these narrative and financial accountings will be submitted as a single report.

In the application of its resources to serve the public interest, the Foundation gives high priority to the realization of equality of opportunity for all members of society. Accordingly, it is the Foundation's expectation that in carrying out this grant your organization will take appropriate affirmative-action steps with respect to women and disadvantaged minorities.

The Foundation may monitor and conduct an evaluation of operations under this grant, which may include a visit from Foundation personnel to observe your program, discuss the program with your personnel and review financial and other records and materials connected with the activities financed by this grant.

The Foundation will include information on this grant in its periodic public reports. The Foundation may also refer to the grant in a press release, in which case a copy would be sent to you in advance. If you wish to make your own press announcement, please consult with the Foundation's Office of Reports.

If this letter and the attached budget correctly set forth your understanding of the terms of this grant, will you please indicate your organization's agreement to such terms by having the enclosed copy of this letter countersigned by an appropriate officer of your organization and returned to the Secretary of the Foundation. It is also understood that by countersigning this letter your organization confirms that there has been no change in its qualification as an organization exempt from income taxation pursuant to Section 501(c)(3) of the Internal Revenue Code or its classification as not a private foundation. If any change occurs, please notify the Foundation.

In all correspondence concerning this grant, reference should be made to the grant number designated on the first page of this letter.

Dr. Matthew Goldstein

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On behalf of the Foundation, may I extend every good wish for the success of this endeavor.

Sincerely,

Diane L. Galloway
(ml)

Diane L. Galloway
Assistant Secretary

Attachments

ACCEPTED AND AGREED:

The Research Foundation of the City University of New York

By: _____

Title: _____

Date: _____

Payment check should be directed to: _____
(name and title)

cc: Mr. Alan Gartner
Ms. Sue Zalk _____
(address)

845-0500
Grant Number

Approved Budget

March 1, 1984 - February 28, 1985

	<u>Ford</u> <u>Foundation</u>	<u>CUNY</u>
<u>Personnel*</u>		
Director		\$51,054
Administrative Assistant	\$ 4,500	4,500
Advisory Board/Consultants	10,000	
Faculty Release Time	10,000	
Research Assistants	<u>18,000</u>	
Total Personnel	\$42,500	\$55,554
<u>Non-Personnel</u>		
Center Newsletter	3,000	
CUNY Workshops		2,552
CUNY Directory Update	750	
Curriculum Integration Materials	1,750	
Supplies/Postage	1,250	2,300
Telephone/Miscellaneous	600	300
	<u>\$49,850</u>	<u>\$60,706</u>
Total project cost		\$110,556
Ford Foundation contribution		<u>\$ 49,850</u>

*Includes fringe benefits